Document Conversion Services



We focus on the record, so you can focus on the patient.



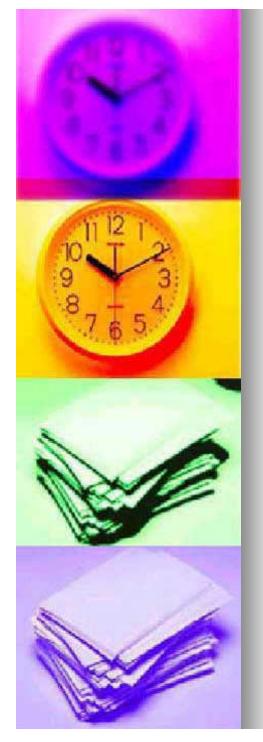
Did You Know?

- 7.5% of all documents get lost
- Each 4 draw file cabinet costs about \$12,000 / year
- Professionals spend 5-15% of time reading information and 50% looking for it

Sources: Coopers and Lybrand







Have Paper? We Scan!

- Medical Records
- Recovery Audit Contractor (RAC) Requests
- HEDIS Record Pursuit
- Accounting; Business Office
- Employee; Human Resources
- Real Estate Records
- Legal Files
- Double sided
- Long forms





Why Image?

Lower Cost:



- Eliminate off-site storage fees including pick-up, monthly storage, file delivery, destruction
- No need for additional file cabinets @ over \$450 each
- Save Space: 10 years of medical record storage required non-billable space
- Eliminate injuries from moving heavy boxes





Why Image? (cont.)

- Save Time:
 - Retrieve a record 10 seconds or less; copy or e-mail with one mouse click
 - Speed copies and decrease denials for requestors including insurance; CMS (Medicare); RAC Audits
- HIPAA Compliant
 - Master CD-R remains untouched for disaster recovery







Why Image? (cont.)

- Eliminate Misfiled Charts
 - Reduce / eliminate denials
- State DHHS:
 - "electronic records offer tremendous promise..."
 - "facilities may convert paper into electronic via scanning"





Why Outsource?

e+ Health Record Solutions, Inc.

- 25+ years experience in document management and document imaging
- No Capital Investment
 - Hardware or software
- No Service and Maintenance Contracts
- Trained Specialists
- Faster Turnaround





How it Works

- Off-Site: Pick Up Boxes From Your Location
 - All charts receipted
- On-Site:
 - All record prep and scanning done at your facility
- Prepare Documents
 - Remove staples, fix tears, tape loose pages
- Scan Documents
 - Image and indexing quality assured, de-skewed, cleaned, blank page removal, straightened, 200 - 300 DPI, Tiff Format Group 4



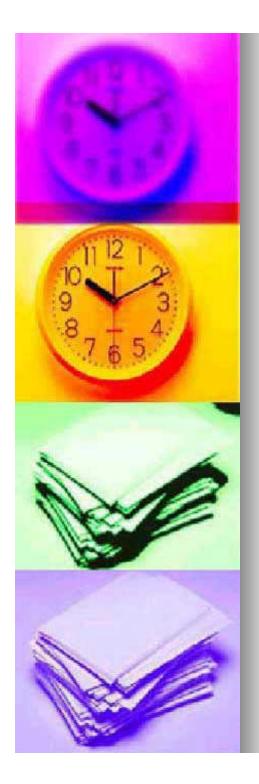


How it Works (cont.)

- Indexed by Name and Number
- Images Transferred to PC at Your Facility
- 2 Sets of Archival Grade (ISO Certified)
 CD-R Disks Provided For Disaster
 Recovery
- Upon Approval, Shred Converted Paper Charts
 - Certificate of Destruction







Questions?... Contact Us...



PO Box 1068 Barnegat, NJ 08005

Phone: (732) 597-5824 Fax: (732) 597-5828

www.e-hrs.com